



BAS agent
24103001

CLIENTS NEEDS

BAS REGISTERED BOOKKEEPING

Matthew John Powell
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ABN : 36 428 823 264

Classification: Bookkeeper / Bas Agent

Fee Schedule:

- Bank Reconciliation \$80 per month
- Weekly Payroll \$35 per week
- Extras \$40 per hour

Business Scope: My goal is to provide a professional service to businesses to assist in their own development and to save them the time and complication of reporting their withholdings to the ATO.

My name is Matthew Powell and I am the Bookkeeper for Clients Needs:

I offer all bookkeeping services from:

- Accounts Payable
- Accounts Receivable
- Payroll
- Stock control
- BAS/IAS and more

With over 9 years' experience I will offer you an invaluable service as my experience covers all areas in great detail.

I am registered as a **Bas Agent** which a bookkeeper needs in order to prepare a BAS for a fee as per the government regulations.

I am also fully insured with professional indemnity insurance. Please don't hesitate to call me or send me an email and I will respond as soon as available.

Kind Regards,

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